**KNAYTON CUM BRAWITH PARISH COUNCIL**

**Minutes of the Annual Meeting Held in Knayton Village Hall**

**on Monday 15 May 2023**

**Present**: Cllrs B. Scott, K. Smith, J. Peckitt, R Croisdale

**Clerk:** Liz Foster

|  |  |
| --- | --- |
| **Min.no** |  |
|  | **Comments from villagers:** 4 villagers present.  Comments discussed at Annual Village Meeting that preceded this meeting. |
| 23.38 | To receive nominations and elect a chair and vice chair for the forthcoming year  Cllr Scott was nominated as chair by Cllr Smith and seconded by Cllr Peckitt; Cllr Scott was elected as chair for the forthcoming year.  Cllr Peckitt was nominated as vice chair by Cllr Smith and seconded by Cllr Scott; Cllr Peckitt was elected as vice chair for the forthcoming year. |
| 23.39 | To Receive Apologies and Approve Reasons for Absence: Cllr Chris Cook – holiday. |
| 23.40 | To confirm the Minutes of the Meeting held on Monday 3 April 2023 as a true and correct record  Minutes agreed as a true and correct record and signed by the Chair. |
| 23.41 | To Receive Report from Cllr Baker: Cllr Baker did not attend |
| 23.42 | Financial Matters  **Bank balances to 11 April 2023 were received**  Business Current Account: £2273.81  Business Money Manager Account: £8183.55 (includes £9.03 interest)  **Annual Governance and Accountability Return 2022/23:**  Certificate of exemption received by external auditor  Internal audit carried out by Mr Colin Hickford with thanks from the Council  Annual Governance Statement acknowledged  Accounting Statements 2022/23 received  **ACTION:** clerkpublish 2022/23 accounts on the Council’s website and publish the notice for the period of exercise of public right as required  **The following payments were approved:**   * **BHIB insurance** £271.89 3-year long term undertaking chq 411 * **YLCA** annual membership £137 chq412 * **LCN.com** website domain for 2 years £34.79 to be paid to E. Foster as payment will be debited from her bank account 28.05.2022; annual website fee £129.54 to be paid to E. Foster as will be debited from her bank account 20.05.2023 chq 413 * **Miles Simpson** £90 - 6 hours grass cutting verges and footpaths chq 414 * **NYC: pur**chase of an additional green bin and licence £43.50 chq 415 |
| 23.43 | To consider and decide upon any planning applications: none received |
| 23.44 | To receive the following planning decisions/information:  2 South View: 23/00175/OUT: applicant has withdrawn the application |
| 23.45 | To receive information on the following ongoing issues and decide further action:  **Potholes**: are NYC getting value for money? Recent repairs at Black Hills have not been successful: reported to Highways: no response  **Litter at Layby near Woodside Diner**: resident raising this concern was emailed with outcome  **Planted Christmas tree on the village green:** no update  **Overhanging trees Swan Lane:** no update  **John Brown Charity:** Cllr Smith reported that Mrs L Gibbon would like help with the production of a village book; he thanked the resident who had provided some useful information; Cllr Smith asked that this item is removed from further agendas until there is any update. **AGREED** |
| 23.46 | To note correspondence received and decide action where necessary: all correspondence noted.  *all correspondence received by email forwarded to Cllrs including emails from YLCA* |
| 23.47 | To Confirm the Date, Time and Location of Meetings for the Forthcoming Year  Meetings will continue to be held on the 1st Monday of every month at 7.15pm at Knayton Village Hall.  The next meeting will be on Monday 5 June at 7.15pm at Knayton Village Hall. |

There being no further business the meeting closed at 8.20pm

*Minutes prepared by the clerk 16.05.2023*