**KNAYTON CUM BRAWITH PARISH COUNCIL**

**Minutes of the Meeting Held in Knayton Village Hall**

**on Monday 6 March 2023**

**Present**: Cllrs B. Scott, K. Smith, J. Peckitt, C.Cook and Cllr Robinson (HDC)

**Clerk:** Liz Foster

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| **Min.no** |  |
|  | **Comments from villagers:** 8 villagers present.   * A community sports event is planned for 24/06/2023 supported by the village hall committee * NYCC/police have produced useful information on scams/fraud prevention: Cllr Peckitt will follow this up |
| 23.20 | To Receive Apologies and Approve Reasons for Absence: Cllr Croisdale – on holiday. |
| 23.21 | To confirm the Minutes of the Meeting held on Monday 6 February 2023 and the Minutes of the Extraordinary Meeting held on Thursday 2 March 2023 as true and correct records  Minutes agreed as true and correct records and signed by the Chair. |
| 23.22 | To Receive Report from Cllr Baker and Cllr Robinson: nothing to report  **Cllr Baker:** not in attendance  **Cllr Robinson:** HDC will be abolished 31.03.2023; Cllr Robinson wishes the Parish Council and all its  members all the best for the future. The Chair thanked him for his support, regular attendance and updates  that have ensured that the Council knows what is going on locally.  Cllr Robinson suggested that the Council ask NYCC for street lights on Oaktree Bank  **ACTION:** clerk report to Highways |
| 23.23 | Financial Matters  **a. Bank balances to 11 February 2023 received**  Business Current Account: £2740.81 (bank charges £11)  Business Money Manager Account: £8167.72 (includes £7.01interest)  **b. Sep-Dec 2022 Bank Reconciliation:** completed by Cllr Peckitt/clerk  **c. VAT return:** still to be completed by clerk  **d. Clerk’s expenses:** cheque raised for £450 in payment for 22/23 |
| 23.24 | To consider and decide upon any planning applications:  **Hall Garth: 23/00332/REM** Application for approval of reserved matters (appearance, landscaping, layout and  scale) following outline approval of application 20/02591/OUT - Single dwelling with access  **AGREED:** the council does not object to this planning application  **ACTION:** clerk notify HDC |
| 23.25 | To receive the following planning decisions/information: none received |
| 23.26 | To receive information on the following ongoing issues and decide further action:  **Flood outside Dolphin House:** Yorkshire Water visited site 12/01/23 – blocked gully so not their responsibility; NYCC: Highways Officer has visited site. Before any new drainage is installed, source of leak will be investigated; jetting took place w/c 20/2. Resident was informed that NYCC Highways will come back to check that problem resolved  **Planted Christmas tree on the village green:** no further update  **The path opposite Knayton school:** NYCC contacted the landowner andlandowner has cut the hedge back and road sign/s are now visible; access to the path is still problematic.  **Overhanging trees Swan Lane:** Cllr Smith understands that the work will be carried out shortly  **John Brown Charity:** no further update  **Probation Service:** cllrs have no further thoughts on how this service may be used in the village  **Platinum Jubilee Fund:** no further update |
| 23.27 | To note correspondence received and decide action where necessary: all correspondence noted.   1. **YLCA/NALC bulletins**: emailed weekly to councillors 2. **Draft woodland management plan for Brawith Hall:** this plan appears to be to thin out/remove diseased trees; cllrs have no further comments. 3. **To discuss and respond to questions raised in letter from resident re planning application for 2 South View:**   1. The planning was discussed at the meeting on 6/2/23 for the following reasons:  notification of the application received on 3/2/23 after the agenda had already been pinned on the noticeboard. The agenda needs to be published at least 3 working days before the meeting not including the day of the meeting.  Had Cllrs waited for the next Parish Council meeting, comments would have been too late to meet the response date and so they decided to address the plans there and then. Although item 23.14 indicated no plans were received, that was true at the date of agenda release which was on 1/3/23. In such events it is not unusual to step outside the norm and discuss an item which requires an urgent response under a standard agenda item to receive planning applications.  2. Cllr Smith made a genuine mistake regarding the item on the agenda as the item was discussed.  3. The Chair removes the agenda at the same time as pinning up the signed minutes of the previous meeting. Usually it is within a day or two of the meeting unless the weather is bad. High winds make the job difficult and rain wets the paper. At no point has any agenda remained pinned up for months.  4. There are 15 minutes at the beginning of the meeting for residents to express their views and speak at the meeting. Knowing that residents would wish to express their views it was later decided to hold an Extraordinary Planning meeting on 2/3/23, the agenda of which was released on 27/2/23.  5. It was not necessary to do a site visit as Cllrs had looked at the application, live in the village and know the site well. Cllrs are very aware of the problems at the south end of the village having dealt with parking and access issues at previous meetings.  6. As item 23.14 is part way down the agenda and not at the beginning when villagers can address Cllrs, residents did not comment on the application when it was discussed even though comments were invited. However, those present at the Extraordinary Meeting were individually invited to comment and some did so at length. The overall decision from the Parish Council following the Extraordinary Meeting was that there were concerns regarding parking and access which was the same as the decision reached on 6/2/23.  The Chair noted that the public can and should use the planning portal to make their comments known regardless of the Parish Council statutory consultation and comments are considered when the Planning Officer makes a decision.  **ACTION:** chair will respond to the resident in writing   1. **Commissioner Zoë's Newsletter**: noted 2. **Clerk: Borrowby PC**: Knayton does not have any plans for celebrating the Coronation 3. **London Hearts** - Council Defibrillator Grant Funding not required 4. **NYCC: Urban Highway Grass Cutting 23/24: Cllrs would like** NYCC to make 5 visibility grass cuts/yr in Knayton rather than receive £43.29/yr to enable it to cut the grass itself. |
| 23.28 | To Confirm the Date, Time and Location of Next Meeting  Monday 3 April 2023 at 7.15pm at Knayton Village Hall. |

There being no further business the meeting closed at 7.45pm

*Minutes prepared by the clerk 09.03.2023*