**KNAYTON CUM BRAWITH PARISH COUNCIL**

**Minutes of the Meeting Held in Knayton Village Hall**

**on Monday 6 June 2022**

**Present**: Cllrs B. Scott, J. Peckitt, K. Smith, R Croisdale, Cllr Robinson

**Clerk:** Liz Foster

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| **Min.no** |  |
|  | **Comments from villagers:** 5 present  **What is the donation to HRAP from CIL funds referred to agenda item 22.52 b?** The Chair said that this was a donation already approved by the Council to be made in the financial year 2022-23.  **Why aren’t there any documents attached to the agenda as referred to under item 22.52 c and d?** Cllrs had received copies of all attachments and these would be referenced under the appropriate agenda item. These are financial documents that will be available on the website once approved.  **Who is responsible for clearing weeds at the A19 flyover:** Cllr Smith thought that it was NYCC’s responsibility.  **AGREED:** Cllr Smith will add this area to the caretaker’s schedule |
| 22.49 | To Receive Apologies and Approve Reasons for Absence: no apologies received. |
| 22.50 | To confirm the minutes of the meeting held on Monday 9 May 2022 as a true and correct record  Minutes agreed as a true and correct record and were signed by the Chair. |
| 22.51 | To Receive Report from Cllr Robinson: HDC Chief Planning Officer has left; no further updates on Foxhall  Farm |
| 22.52 | Financial Matters  **a. Bank balances to 11 May 2022 received:**  **Business Current Account:** £3353.69 (£10 bank charges)  **Business Money Manager Account:** £8014.12 (includes £0.33 interest and restricted funds £2215.67)  **b. Payments approved:** B Scott £7.99 gift for internal auditor chq 398; £1000 donation to HRAP from CIL money chq 401; £90 Miles Simpson grass cutting chq 399; £28.02 Sue Hyams flowers chq 400  **c. Annual Governance Statement:** approved  **d. Accounting Statements for year ended 31.03.2022:** approved; notice for inspection of accounts given to Chair to display on parish noticeboard. |
| 22.53 | To consider and decide upon the following planning applications:  **22/01094/MRC:** Hunton House: gradient of driveway proposed as 1:10 instead of 1:15: no objection  **22/01140/FUL:** Waterhall Farm: construction of steel portal framed agricultural building to cover an outside feed area: no objection  **ACTION:** clerk notify HDC of Council’s comments. |
| 22.54 | To receive the following planning decisions/information:  **22/00996/CAT:** Dog and Gun: works to remove 2 conifers  The Chair noted that an application to remove 6 trees at another address in the village had also been granted. |
| 22.55 | To receive information on the following ongoing issues and decide further action:  **a. Vacancy on the Parish Council:** no interest to date  **b. Responsibilities of caretaker:** Cllrs were aware of a ‘grumble’ on the Knayton Facebook page about the condition of the triangle at Swan Lane; Cllr Smith confirmed that this area is included on the caretaker’s grass cutting schedule to be cut every 3 weeks. Cllr Peckitt noted that works were required to the trees at the Upsall crossroads.  **AGREED:** Cllr Smith will add Upsall crossroads to caretaker’s schedule.  **c. Email addresses:** the website designer has added 2 new email addresses free of charge for the clerk – [clerk@knaytonparishcouncil.org.uk](mailto:clerk@knaytonparishcouncil.org.uk) and chairman@knaytonparishcouncil.org.uk.  **d. The Queen’s Platinum Jubilee:** Cllr Croisdale reported that this had been really successful; everyone had enjoyed it including those who organised it and those who came; everything was risk assessed and there were no injuries; figures are not yet available; Cllr Smith commented that he had heard the event had been well received – ‘the old days with a modern slant’. Cllr Scott asked that thanks to the organising committee were recorded and she congratulated all who were involved.  **e. Path Keeper Scheme:** only 2 people were available to attend the rearranged meeting on 10 June and so the clerk will cancel the meeting and contact those interested seeking a coordinator/leader.  **f. Cutting back of path from bridge to school:** Cllr Smith reported that NYCC are willing to resolve this issue and that a 30-day notice period has been served; the caretaker has quoted between £300-£400 to clear the path. Cllr Robinson commented that the path itself will need replacing very soon.  **AGREED:** wait for NYCC to complete the work within the 30-day window;  **ACTION:** clerk notify Cllr Baker of this ongoing issue and report again on the Highways portal; if NYCC do not complete the work, the Council will ask the caretaker to do it with an aim of getting this done before school reopening in September.  **g. Trees A19 flyover:** Cllr Smith has met with NYCC representative and an arborist and is hopeful that the works will take place soon. |
| 22.56 | To note correspondence received and decide action where necessary:  **a.John Brown Charity:** Linda Gibbon asked for 2 additional signatories to close the NS&I account – completed after the meeting; village book to be compiled after the Jubilee celebrations.  **b.Linda Gibbon:** best wishes to the new Council noted  **c.YLCA:** all correspondenceforwarded to Cllrs by email  **d.HDC:** reminder to Cllrs to complete and return election expenses forms: all completed and returned  **e.Neighbourhood Watch Week, 30th May – 5th June 2022** |
| 22.57 | To Confirm the Date, Time and Location of Next Meeting  Monday 4 July 2022 at 7.15pm at Knayton Village Hall |

There being no further business the meeting closed at 20.02.  *Minutes prepared: 06/06/2022*