**KNAYTON CUM BRAWITH PARISH COUNCIL**

**Minutes of the Meeting Held in Knayton Village Hall**

**on Monday 9 May 2022**

**Present**: Cllrs B. Scott, J. Peckitt, K. Smith, R Croisdale, Cllr Robinson

**Clerk:** Liz Foster

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| **Min.no** |  |
| 22.36 | To Receive Nominations and elect a Chair and Vice Chair for the Forthcoming Year  Chair: Cllr Scott was nominated by Cllr Smith; seconded by Cllr Peckitt.  **RESOLVED:** Cllr Scott appointed as chair.  Vice Chair: Cllr Smith was nominated by Cllr Peckitt; Cllr Peckitt was nominated by Cllr Smith.  **RESOLVED:** Cllr Smith was appointed as vice chair. |
| 23.37 | Appointed Chair and Elected officers to sign Declaration of Office  Declarations signed; to be retained by the clerk and published on the website. |
| 22.38 | Elected Councillors to Sign the Register of Financial and Personal Interest  Register signed; cllrs to send the register to HDC along with their election expenses form. |
| 22.39 | Agree Arrangements to Co-opt to Fill Vacancy on Parish Council  No interest expressed to date; if the power of cooption is not exercised within 35 days, HDC electoral services may exercise its powers to hold a further election.  **AGREED:** notice to be posted on village notice board in the hope that vacancy can be filled at next meeting of the Council |
| 22.40 | To Receive Apologies and Approve Reasons for Absence: no apologies received. |
| 22.41 | To confirm the minutes of the meeting held on Monday 4 April 2022 as a true and correct record  Minutes agreed as a true and correct record and were signed by the Chair. |
| 22.42 | To Receive Report from Cllr Robinson: will continue to attend meetings as HDC councillor for this year; Cllr  Baker was elected to serve the Hillside and Raskelf ward and will probably attend meetings as and when  she can. |
| 22.43 | Financial Matters  **a. To receive bank balances to 11 April 2022:**  **Business Current Account:** £2054.57 (£10 bank charges)  **Business Money Manager Account:** £8013.79 (includes £0.34 interest and restricted funds £2816.57 - anonymous deposit; CIL; John Brown Charity)  **b.** YLCA has confirmed thatanonymous deposit of £600.90 currently in business money manager account can be used by the Parish Council  **c.** **John Brown charity:** no further update  **d. To approve the following payments:** BHIB insurance £217.85 chq 395; LCN.com website £105.54 to be paid to E. Foster as payment will be taken from her bank account 20.05.2022 chq 396; Miles Simpson £150 - 10 hours grass cutting footpaths verges and road sides on 29/04/2022 chq 397  **AGREED:** Cllr Smith will discuss areas that caretaker is responsible for.  **e. Annual Governance and Accountability Return:** internal audit completed.  **AGREED:** certificate of exemption signed; to be returned to external auditor by clerk by 30.06.2022.  **ACTION:** clerk will explore generic email addresses.  **f. Parish Precept:** £1743.76 received |
| 22.44 | To consider and decide upon the following planning applications:  **22/00996/CAT The Dog And Gun:** Works to remove two conifers within a conservation area; response by 17 May 2022: no objection  **22/00997/CAT Old Butchers Shop Moor Road:** Removal of eight conifer trees in a conservation area; response by 17 May 2022: no objection  **Foxhall Farm:**  no further update |
| 22.45 | To receive the following planning decisions/information: none received |
| 22.46 | To receive information on the following ongoing issues and decide further action:  **a.HRAP Play Equipment:** updated quotations received; contractor appointed; swings and flooring to be replaced; roundabout with wheelchair access as funds permit; working party doing the zip wire; £70K to do full renovation - £24K available to date.  **ACTION:** clerk to add CIL payment to June agenda  **b. Woundales Bridge Repair:** a priority but no date available  **c. The Queen’s Platinum Jubilee:** Cllr Croisdale reported that an event will take place on 3 June at 2.30pm; a small working group formed to take this forward.  **AGREED:** the Parish Council will support the organisation of this event with funding to cover half the expenses to be recovered from any income raised.  **ACTION:** clerk will send details of BHIB insurance to Cllr Croisdale; Cllr Smith will check that village hall insurance will cover use of village hall.  **d. Path Keeper Scheme:** meeting to be rearranged following cancellation of initial meeting.  **e. Drains, Swan Lane:** no information about this matter  **f. Trees A19 flyover:** NYCC own this land and are therefore responsible for maintenance of the tress; site meeting to be held with arborist, NYCC and Cllr Smith  **g. Condition of road to Upsall:** NYCC have inspected and report the damage is not deep enough to  qualify for remedial works  **h. Crematorium:** open day on 24th Feb attended by over 300; a further open day will not be feasible.  **i. Cutting back of path from bridge to school:** Cllr Smith proposed asking the caretaker to attend to this.  **AGREED:** Cllr Smith will ask caretaker for estimate of costs to cut back vegetation. |
| 22.47 | To note correspondence received and decide action where necessary:  **YLCA:** all correspondenceforwarded to Cllrs by email  **Elections 2022:** The Parish Council elections were uncontested  **YLCA:** meeting with Zoe Metcalfe, the North Yorkshire Police, Fire and Crime Commissioner on 26 May 2022, 6.30pm – 7.45pm. The meeting will be held on Zoom |
| 22.48 | To Confirm the Date, Time and Location of Meetings for the forthcoming year  **AGREED:** The Council will meet on the 1st Monday of each month (excluding bank holidays) at 7.15pm at Knayton Village Hall.  The next meeting will be Monday 6 June 2022. |

There being no further business the meeting closed at 20.39.  *Minutes prepared: 09/05/2022*