**KNAYTON CUM BRAWITH PARISH COUNCIL**

**Minutes of the Meeting Held in Knayton Village Hall**

**on Monday 4 April 2022**

**Present**: Cllrs B. Scott, J. Peckitt, K. Smith, L. Gibbon, Cllr Dadd, Cllr Robinson

**Clerk:** Liz Foster

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| **Min.no** |  |
|  | Comments from villagers: 4 villagers present   * **Drains at the bottom of Swan Lane remain full of leaves:** Cllr Smith has reported the problem; awaiting response * **Trees on the flyover:** need to establish who the land is registered to – Highways England; NYCC or no man’s land. If it is no man’s land then NYCC would only assist if there is a safety problem or the trees are affecting someone’s assets.   **ACTION: Cllr Smith will email Cllr Dadd with specific details and Cllr Dadd will request a search to see who the land is registered to and establish what if anything can be done**  **Poultry Farm:** Cllr Gibbon was concerned that concerns raised at a previous meeting regarding increased traffic travelling north and passing Knayton school had not been expressed in the comments provided by the Council to HDC in respect of the planning application; it was noted that the clerk, on behalf of the Council had forwarded an objection citing traffic and the condition of Allerton Wath Road as agreed at the meeting on 07/03/2022   * Both sides of the road leading from Knayton crossroads to Upsall are breaking down.   **ACTION: Clerk report to NYCC Highways**   * Direction sign at South Kilvington, just past the school and before the roundabout to join A19 is in a deplorable state.   **ACTION: Clerk report to NYCC Highways** |
| 22.28 | To Receive Apologies and Approve Reasons for Absence: apologies received and reasons for absence approved for Cllr Weastell.  Cllr Weastell requested that an email be read out giving reasons for her absence and thanking the clerk and cllrs for an enjoyable short time as a councillor and wishing the Council every success in the future. Cllr Weastell is unable to stand again as she no longer lives in the village.  On behalf of the Council, the Chair expressed her gratitude to Cllr Weastell for her participation and contribution to the work of the Council and wished her all the best for the future. |
| 22.29 | To confirm the minutes of the meeting held on Monday 7 March 2022 as a true and correct record  Minutes agreed as a true and correct record and were signed by the Chair. |
| 22.30 | To Receive Report from Cllr Dadd and Cllr Robinson  **Report from Cllr Robinson:**   * Thirsk Crematorium is now fully open * HDC has had £50K upgrade to CCTV with 46 cameras in its market towns * Making a Difference Grants have been awarded: in this ward, HRAP, Nether Silton playgroup and cricket club at Thornton le Moor   **Questions**   * *Why wasn’t the crematorium open day better publicised and why wasn’t more than one opportunity to attend made available?* Cllr Robinson will mention this issue.   **Report from Cllr Dadd:**   * Devolution for NYCC and York: negotiations with the treasury and civil service have been scheduled; could be looking at a pot of £400m from Westminster; could be an elected mayor in 2024. * This is Cllr Dadd’s last meeting as elected member for NYCC. Cllr Dadd said that he had thoroughly enjoyed the 17 years that he has been representing this area. He expressed his thanks to councillors who put themselves forward as volunteers as the voice of the community. The Chair expressed her gratitude on behalf of the Parish Council for all the help and support Cllr Dadd had given to Knayton Parish Council over the years.   **Questions**   * *How many staff would an elected mayor have?* There is no prescribed limit and such a decision would depend on the elected mayor; they should be open and transparent about the costs of running the office and accountable for that. The mayoral salary will be set and is likely to be similar to an MP salary but not higher. |
| 22.31 | Financial Matters  **a. To receive bank balances to 11 March 2022:**  **Business Current Account:** £2544.57 (£8 bank charges)  **Business Money Manager Account:** £8013.45 (includes £0.13 interest and restricted funds £2816.57 - anonymous deposit; CIL; John Brown Charity)  **b.** **New dog litter/waste bin:** chq 393 for £299.64; bin has been re- sited now so that it is straight.  **c.** **John Brown Charity:**  Cllr Gibbon has been trying to close the NS&I investment account (a/c no.138401015); NS&I have informed her that the trustees for the charity are recorded as Linda Gibbon and Mike Cowton (now deceased). NS&I are sending a form to nominate a new trustee. Once this is in place, Cllr Gibbon will close the account.  **AGREED:** Cllr Keith Smith will replace Mike Cowton as trustee. Cllr Gibbon will send NS&I a copy of minute reference 22.31 as proof of this decision.  **d. AGREED:** YLCA membership 01/04/22-31/03/23: chq 394 £135  **e. AGREED:** The clerk will prepare bank reconciliation by 08/04/22 for Cllr Peckitt.Mr Colin Hickford has kindly agreed to conduct the annual internal audit again this year and will complete this in time for the May 2022 meeting. At the May 2022 meeting, Cllrs will agree to declare the Council exempt from a limited assurance review; sign certificate of exemption and return to external auditor by 30/06/22; approve the annual governance statement and accounting statements; receive the internal auditor’s report; review financial risk assessment.  Discussion took place about the use of the anonymous donation currently held within restricted funds.  **ACTION:** clerk to seek advice from YLCA about the use of this money. |
| 22.32 | To Consider and Decide Upon the Following Planning Applications:  **Foxhall Farm**: Cllr Robinson did not have any information about the situation as far as the application **22/00509/MRC** to remove a condition from the previously submitted application.  **AGREED:** Cllr Robinson will find out which planning officer is dealing with this application and let the clerk know the outcome.  **Poultry Farm:** no further updates  **Swan Lane House 22/00463/FUL and 22/00464/LBC:** alteration to all single glazed casement windows to double glazed; internal alterations to create an en suite and shower room; siting of oil tank to rear garden.  **AGREED:** councillors have no objection to this application.  **ACTION:** clerk to notify HDC |
| 22.33 | To Receive the Following Planning Decisions: none received. |
| 22.34 | To Receive Information on the Following Ongoing Issues and Decide Further Action Where Necessary:  **a. HRAP Play Equipment:** Cllr Peckitt reported that the Making a Difference Grant is in the region of £15K with shortfall likely to be met through parish council and councillor donations. The committee are in the process of getting quotes for equipment; a volunteer group exists to look after minor repairs; they are looking at CCTV cameras for the entrance. The Council has agreed to £1K contribution from CIL money and to consider increasing the precept for 23-24.  **b. Woundales Bridge** – no progress.  **ACTION:** clerk to follow up.  **c. Queen’s Platinum Jubilee** – a group of 30 has met to agree a format for the day. The Village Hall will underwrite the cost of the event. The clerk provided the group with correspondence received from YLCA, funding bodies and NYCC police. The proposed date is 03/06/22 and the event will be a reincarnation of the sports day held in the past on the green. 3rd party insurance will be needed. Discussion took place about a possible contribution from the Parish Council. It was agreed that a mug for each child would not be suitable and that the preferred approach would be to ask the group what contribution might be possible from the Parish Council.  **AGREED: clerk to contact BHIB to see if Parish Council’s insurance would cover this event; a member of the group present at the meeting will report back to the Council about any possible monetary contribution from the Council.**  **d. Path Keeper** **Scheme –** following an increase in the number of residents interested, the clerk will facilitate a meeting of interested people on 08/04/22 and report back to the Council.  **e. Drains, Swan Lane –** see above comments from villagers  **f. Parking on Moor Road –** the Chair has spoken to the landlady at the Dog and Gun who has agreed to keep an eye on the situation; agreed that there is very little that anyone can do.  **g. Request for fence on village green:**  Cllrs considered this request for a fence to help keep young children safe when playing on the green. It was agreed that aesthetically a fence would not be wanted but the Council would not want to deter children from playing on the green.  **AGREED:** to leave this in abeyance for now.  **h. Garden waste bin licences:** old licences removed; new licencesfixed to each bin. |
| 22.35 | **To note correspondence received and decide action where necessary**:  **a. YLCA:** all correspondenceforwarded to Cllrs by email  **c**. **Elections 2022:** Parish elections 05/05/2022; all seats will become vacant and Cllrs wishing to stand again will have to submit a nomination form by 4pm 05/04/2022. Cllr Gibbon informed the clerk that she will not be standing again and wished her fellow councillors the best of luck for the future. The Chair thanked Cllr Gibbon for her many years of service in different roles - as clerk, chair and councillor.  **d**. **Tree Preservation Order Stone House:** the Chair asked that an item received after the agenda was prepared and with a response date of 25/04/2022 be considered. Cllr Robinson commented that if a tree is worth keeping, then it is worth keeping and said that it would be unusual for a Parish Council to object to such an order.  **AGREED:** Cllrs object to this order as people should be allowed to keep or not keep trees according to the requirements of their land.  **ACTION:** clerk notify HDC |
| 22.36 | To Confirm the Date, Time and Location of the Next Meeting  **The next meeting will be on Monday 9 May 2022 at 7.15pm at Knayton Village Hall. This will be the Annual Meeting and is the day that elected councilors take office; it will also be the Annual Parish Meeting.** |

There being no further business the meeting closed at 20.45.  *Minutes prepared: 05/04/2022*