**KNAYTON CUM BRAWITH PARISH COUNCIL**

**Minutes of the Meeting Held Remotely by Zoom**

**on Tuesday 6 April 2021**

**Present**: Cllrs B. Scott, L. Gibbon, K. Smith, J. Peckitt, M Weastell, G. Dadd, A. Robinson

**Clerk:** Liz Foster

|  |  |  |
| --- | --- | --- |
| **Min.No.** |  | **Action** |
|  | Comments from villagers:  Cllr Peckitt informed the Council that she did not think that the HRAP funding application to HDC would be successful. It is possible that the Village Hall Committee and Parish Council through the use of CIL money may be able to contribute. This will be considered when details of funds needed are clear. |  |
| 21.19 | To Receive Apologies and Approve Reasons for Absence: none received. |  |
| 21.20 | To confirm the minutes of the meeting held remotely on Monday 1 March 2021 as a true and correct record  Minutes agreed as a true and correct record and were signed by the Chair. |  |
| 21.21 | To Receive Reports from Cllrs Dadd and Robinson  **Cllr Robinson:**   * **Recycling rates have improved** * **Warm homes funding:** £599,000 funding available for HDC in green home grants * **Civic Centre reopening:** 12/04/2021 * **Local Government Reorganisation:** consultation runs until 19/04/21; cllrs advised to comment as individuals rather than as a body   **Questions/Comments from Cllrs:**   * *Do Cllrs understand the impact of a unitary council on parish councils:* PCs will have more money and more power * *Who is responsible for the incinerator on A59 as litter blows off wagons entering the site:* NYCC responsible for disposal of waste and HDC for collection of waste; Cllr Dadd will feed this complaint back and will ask to see improvements * *There are long queues at Thirsk refuse site – is there any information about increased usage:* it could be that there has been a build-up of rubbish as a result of restrictions and operators have to be extra careful; parking bays and one in/one out may also add to longer time taken for residents to dispose of waste.   **Cllr Dadd:**   * **Woundales bridge repairs:** no date for commencement of works as yet   **Questions/Comments from Cllrs:**   * *Will HDC Council Tax rise if we move to a unitary authority?* possibly as council tax is not equalised across the 7 districts * *Will we still be North Yorkshire under the unitary proposal?* Yes, probably * *North Yorkshire is a phenomenal brand and residents could connect to North Yorkshire Council;* *will there be a debate on the name of the council/councils*: Cllr Dadd would expect the branding to remain and that there could well be a debate/consultation on this.   Cllr Dadd left the meeting. |  |
| 21.22 | Financial Matters  *Chair and clerk have been empowered to ensure business continuity through prompt payment of bills (minute no. 20.052)*  **Bank balances to 11 March 2021:**  **Community A/C:** £3620.51 (unpresented cheques: clerk’s expenses £300 chq 375; HDC green bins £80 chq 376; **YLCA membership fee 21/22:** £132.00 paid chq 377)  **Business A/C:** £5796.95 (includes £0.04 interest and £1523.62 restricted funds)  **AGREED: timetable for the Annual Governance and Accountability Return**   * Agree exemption by 30/06/2021 * Receive and note internal audit at the May 2021 meeting * Approve governance statement, consider, approve and sign the accounting statements at the June 2021 meeting * Dates of period of exercise of public rights will be 14 June – 23 July * Accounting Statements twill be published on website by 1 July 2021   **AGREED:** **the council certify themselves as exempt from a limited assurance review as income and expenditure did not exceed £25,000 in the year of account ended 31 March 2021.** | **Clerk and Chair:** complete and submit certificate of exemption  **Clerk:** bank reconciliation to Cllr Peckitt  **Clerk:** arrange internal audit |
| 21.23 | To Consider and Decide Upon the Following Planning Applications – none received.  **NOTED: Certificate of Registration for New Property/Address:** Barn conversion at Foxhall Farm, Knayton: The Springs Foxhall Farm Knayton Thirsk North Yorkshire YO7 4BR |  |
| 21.24 | To Receive the Following Planning Decisions  **Hunton House:** Cllr Robinson informed the Council that the application has been  approved |  |
| 21.25 | To Receive Information on the Following Ongoing Issues and Decide Further Action Where Necessary   1. **Planting of trees on the village green:** 2 trees have been planted 2. **Green Bins:** licenses have been renewed but not yet received; Cllr Smith asked if the grass cutting arrangements in place last year would continue – the gentlemen responsible had been in touch with the Chair re the green bin licenses; there has been no feedback on the trial to kill off moss 3. **Litter Picking:** there has been no feedback from the resident raising this issue; the Chair has removed litter from the A19 embankment and saw a family removing litter from the village recently. | **Cllr Robinson:** will chase green bin licenses |
| 21.26 | **To note correspondence received and decide action where necessary**:  **RECEIVED:**   1. **YLCA**: notification of a New Code of Conduct 2. **Cllr Robinson:** Fly tipping between Knayton and Cowesby has been reported and removed 3. **HDC:** Weekly coronavirus updates 4. **PKF Littlejohn:** 2020/21 AGAR external auditor instructions 5. **YLCA:** Training Bulletin 26 March 2021   **AGREED:**   1. **Date for the Annual Village Meeting 2021:** 17 May 2021 in Knayton Village Hall – this will also be the date of the May meeting of the Council 2. **John Brown’s charity:** Cllr Gibbon has been in touch with Mr Consett concerning this fund;   **AGREED:** Cllrs Smith and Gibbon appointed to oversee this.  There are a number of people in the village interested in helping to put a book together detailing the history of the village. It was suggested that a ‘project team’ is formed to take this forward and that this could be discussed at the Annual Village Meeting and Village Hall AGM.   1. **Stile in Back Lane:** the stile is in need of repair; clerk asked to write to Mr A Wikley, Water Hall Farm to ask for repair to be undertaken. 2. **Water leak:** clerk asked to report two water leaks on Moor Road at Moorfield (reported) and on the road outside the village just before Old Hall Farm. | **Clerk:** contact landowner re stile in Back Lane; report water leaks to Yorkshire Water |
| 21.27 | Due to the lifting of Covid Restrictions on 17 May 2021, the date of the May Council meetings was agreed as follows:  Monday 17 May 2021 at 7.15pm to be held in Knayton Village Hall with necessary risk assessment in place. | **Clerk:** produce risk assessment |

There being no further business the meeting closed at 20.19pm

*Minutes prepared: 07/04/2021*