Knayton cum Brawith Parish Council

Clerk: Liz Foster, Grimston House, Cophill Lane, Knayton, YO7 4BQ

Tel: 07973 778836. Email: [liz.foster@hotmail.co.uk](mailto:liz.foster@hotmail.co.uk)

Dear Councillor 29 June 2020

You are summoned to attend the next meeting of Knayton cum Brawith Parish Council, to be held remotely on Monday 6 July 2020 at 7.15pm via Zoom video conferencing platform. If members of the public would like to observe or speak at the meeting, please contact the Clerk, Liz Foster – 07973 778836



**AGENDA**

**20.078 To receive apologies and approve reasons for absence**

**20.079 To confirm the minutes of the meeting held remotely by email on Monday 1 June 2020 (attached) as a true and correct record**

**20.080 To receive any reports from Cllr Dadd (NYCC) and Cllr Robinson (HDC)**

**20.081 Financial matters:**  *NB Chairman and clerk empowered during these times to ensure business continuity through prompt payment of bills (minute no: 20.052)*

**To approve the following accounts for payment:**

1. SolutionsNow: £120 chq 365 – new website design

**To receive bank reconciliation to 11 June 2020**

**Community A/C:** £1844.59 (unpresented: YLCA £48; Thirsk Garden Maintenance £255; website hosting £83.94)

**Business A/C:** £5796.51 (includes £0.62 interest and £1523.62 restricted funds)

**Payments out:** chq 359 for £78 mower; chq 360 for £195.73 BHIB insurance

**Payments in:**  Nil

**To note matters related to the annual accounts 2019-20**

Notification that certificate of exemption has been received;

Notice for inspection of accounting records fromMonday 6 July 2 to Friday 14 August 2020

**20.082** **To consider and decide upon the following planning applications:** none received

**20.083 To receive the following planning decisions/information:** none received

**20.084 To receive information on the following ongoing issues and decide further action where necessary:**

a. 2nd dog waste bin - ordered

b. condition of footpaths/stiles

c. overhanging trees

d. water leak at Moor View, Moor Road

f. guidance re the accessibility of websites (attached)

**20.085 To consider the following correspondence received and decide action where necessary**:

a. AJ1 Project Road Safety Fund - North Yorkshire Police, Fire and Crime Commissioner (details previously circulated to Cllrs)

b. grasscutting Swan Lane

c. LGA consultation on model member code of conduct. Deadline: 17 Aug 2020.

**20.086 Review of Documentation:**

a. the assets register (attached 31/03/2019)

b. complaints procedure (please see website for existing procedure 03/07/2017 and current model policy for a smaller council from YLCA website)

**20.087 To confirm the date of the next meeting as Monday 3 August 2020 at 7.15pm**