Knayton cum Brawith Parish Council

Clerk: Liz Foster, Grimston House, Cophill Lane, Knayton, YO7 4BQ

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Dear Councillor 25 May 2020

You are summoned to attend the next meeting of Knayton cum Brawith Parish Council, to be held remotely on Monday 1 June 2020 at 7.15pm via Zoom video conferencing platform.

**AGENDA**

**20.065 To receive apologies and approve reasons for absence**

**20.066 To confirm the minutes of the meeting held remotely by email on Monday 6 April 2020 (attached) as a true and correct record; the meeting scheduled for Monday 4 May 2020 did not take place.**

**20.067 To receive report from the Chair**

**20.068 To approve the Certificate of Exemption from a limited assurance review for 2019/20 as neither the income nor expenditure of Knayton cum Brawith Parish Council exceeded £25,000 (to follow)**

**20.069 To agree the Annual Governance Statement 2019/20 (to follow)**

**20.070 To approve the Accounting Statements 2019/20 (to follow)**

**20.071 Financial matters:**  *NB Chairman and clerk empowered during these times to ensure business continuity through prompt payment of bills (minute no: 20.052)*

**To approve the following accounts for payment:**

1. *BHIB Insurance (01.06.2020 – 31.05.2021) chq 360 £195.73*
2. **Website Hosting (20.05.2020 – 19.05.2021) paid by clerk £69.95 plus VAT**
3. **Clerk’s training YLCA 20.05.2020 £45**
4. *Just host domain renewal paid by previous clerk chq 358 £15.49*
5. *Fuel and battery for mower chq 359 £78*
6. **Thirsk Garden Maintenance Services – 17hrs strimming and grass cutting footpaths and verges £255**

**To receive bank reconciliation to 11 May 2020**

Community A/C: £2118.32

Business A/C: £5794.94 (includes £0.98 interest and £1523.62 restricted funds)

Payments out: chq 358 for £15.49; chq 356 for £130 YLCA membership

Payments in: precept £1566.12

**20.072** **To consider and decide upon the following planning applications**

**Hillside Caravan Park, Canvas Farm, Moor Road, Knayton: 20/00854/MRC and 20/00855/MRC.** MRC refers to an application for a removal or variation of a condition following grant of planning permission.

1.    **Change of use of existing agricultural land to use as a site for seasonal touring caravans with associated facilities to include the construction of a shower/toilet block** (variation of condition 2 for this previous application approved Nov 2002)

2.    **Change of use of agricultural land for use as an extension to the existing caravan park to create an additional 15 touring caravan pitches** (variation of condition 3 for this previous application approved in September 2011)

**20.073 To receive the following planning decisions/information**

**20/00598/FUL Old Hall, Knayton, YO7 4AU:** Demolition of existing out building, retention of rear wall forming part of rear wall and construction of a detached garden room - GRANTED

**20.074 To receive information on the following ongoing issues and decide further action where necessary:**

a. To consider request for a 2nd dog waste bin

b. To note progress with new website

c. To note action taken re straying chickens

d. To note issues raised about condition of footpaths/stiles

e. To consider advice from Thirsk Garden Maintenance re overhanging trees

f. To note water leak at Moor View has been reported 23.05.2020

**20.075 To consider the following correspondence received and decide action where necessary**: no additional correspondence received since the last meeting and not included as an agenda item for this meeting.

**20.076 To receive any reports from Cllrs Dadd (NYCC) and Robinson (HDC)**

a. Community Grants (Cllr Robinson) previously circulated

**20.077 To confirm the date of the next meeting as Monday 6 July 2020 at 7.15pm.**

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**Knayton cum Brawith Parish Council** [**www.knaytonparishcouncil.org.uk**](http://www.knaytonparishcouncil.org.uk)