

**KNAYTON CUM BRAWITH PARISH COUNCIL**  
**Minutes of the Meeting Held Remotely by Zoom**  
**on Monday 1 June 2020**

**Present:** Cllrs B. Scott, L. Gibbon, K. Smith and J. Peckitt  
 Cllr Gareth Dadd for part of the meeting and 2 members of the public  
**Clerk:** Liz Foster

<b>Min. No.</b>		<b>Action</b>
20.065	<u>To Receive Apologies and Approve Reasons for Absence</u> Apologies were accepted and approved because of illness from Cllr Cowton. Cllr Robinson also sent his apologies and offered assistance with any matters.	
20.066	<u>To Confirm the Minutes of Meeting held on Monday 6 April 2020 as a true and correct record</u> Minutes had been agreed as a true record and had been signed by the Chair. The Council did not meet in May due to coronavirus restrictions.	
20.067	<u>To Receive a Report from the Chair</u> The report had been circulated to cllrs by email.	<b>Chair:</b> send a copy to Mr C Cook
20.068	<u>To Approve the Certificate of Exemption from a limited assurance review for 2019/20</u> The Council's expenditure and income do not exceed £25,000. The previous clerk had prepared the certificate of exemption and this had been circulated. <b>The certificate of exemption was approved.</b>	<b>Previous clerk:</b> send to PFK Littlejohn, external auditor. <b>Clerk:</b> publish on website
20.069	<u>To Agree the Annual Governance Statement</u> The previous clerk had prepared the annual governance statement and this had been circulated. <b>The annual governance statement was agreed.</b>	<b>Clerk:</b> publish on website
20.070	<u>To Approve the Accounting Statements 2019/20</u> a. The previous clerk had prepared the accounting statements and these had been circulated. b. <b>Explanation of variances:</b> the copy emailed did not show clearly the explanation for line 4. Staff Costs and line 6. All Other Payments c. <b>Bank reconciliation:</b> for accounts for 2020/21, Cllrs would like items above £30 to be accounted for separately rather than included within general headings of 'general' and 'miscellaneous'. <b>The accounting statements 2019/20 were approved.</b>	<b>Clerk:</b> publish on website  <b>Clerk:</b> ensure explanation of variance can be seen  <b>Clerk:</b> to add budget headings so that items of expenditure are shown separately

20.071	<p><u>Financial Matters</u>  <u>Chair and clerk have been empowered to ensure business continuity through prompt payment of bills (minute no. 20.052)</u></p> <p>Community Account: £2118.32  Business Account: £5794.94 (includes £1523.62 restricted funds)</p> <p><b>The following accounts were approved for payment:</b>  BHIB insurance: £195.73  Website hosting: £69.95 plus VAT = £83.94 paid by clerk  YLCA - Clerk's training: £48  Just Host domain renewal for website: £15.49 paid by previous clerk  Fuel and battery for mower: £78  Thirsk Garden Maintenance Services: £255</p> <p><b>The following income has been received:</b>  Precept: £1566.12  Interest: £0.98</p>	<p><b>Chair:</b> to pay any outstanding approved accounts</p> <p><b>Clerk:</b> send Chair invoice for website hosting</p>
20.072	<p><u>To Consider and Decide Upon the Following Planning Applications</u>  <b>Hillside Caravan Park, Canvas Farm, Moor Road:</b> the applicant explained that this planning application had been made so that conditions placed on previous applications could be varied to permit the caravan site to open for 12 months instead of 11 months bringing it in line with the lodges and pods.</p> <p><b>It was agreed that there were no objections to this planning application.</b></p>	<p><b>Clerk:</b> inform HDC of decision of the Council</p>
20.073	<p><u>To Receive the Following Planning Decision</u>  It was noted that the application for Old Hall, Knayton had been granted.</p>	
20.074	<p><u>To Receive Information on the Following Ongoing Issues and Decide Further Action Where Necessary</u></p> <p><b>a. Additional dog waste bin:</b> comments made by residents were considered. <b>It was resolved that the clerk should ask HDC if the Council would be eligible for a free 120L black non-recyclable wheelie bin. If the Council was not eligible then the bin should be purchased at a cost of £34.50 plus VAT on the understanding that dog waste can be disposed of in black bins and that HDC will empty it free of charge.</b> Cllrs expressed thanks to the resident who had researched the purchase of dog bins.</p> <p><b>b. Progress with the new website:</b> noted; suggestion made that the site could have links to community organisations</p> <p><b>c. Straying chickens:</b> the clerk had informed HDC of the complaint on behalf of the resident and as there was some concern about animal welfare, the clerk had also referred the resident to the RSPCA. HDC had investigated and informed the resident that there was nothing they could do. The clerk sought advice from YLCA who confirmed that the Council was correct to signpost to HDC and RSPCA and that the Council has no powers to deal with the matter other than contacting HDC which it had done.</p> <p><b>It was resolved that the Council should follow the advice of YLCA and had no power to take any further action.</b></p> <p><b>d. Condition of footpaths and stiles:</b> all matters raised have been notified to NYCC; assistance has been obtained from the Principal Public Rights of Way Officer; the overgrown footpath is listed for seasonal cutting twice a year and is due to be cut shortly. NYCC is currently able to</p>	<p><b>Clerk:</b> Respond to resident re straying chickens</p> <p><b>Clerk:</b> contact Highways re overhanging trees</p> <p><b>Cllr Smith:</b> contact landowner</p>

	<p>deal with urgent issues only.</p> <p><b>It was resolved that Cllr Smith would approach the landowner of the stile that is in a dangerous condition and ask that it is repaired.</b></p> <p><b>e. Overhanging trees near A19 bridge:</b> Thirsk Garden Maintenance Services had advised the Council of this problem and offered to assist. <b>It was resolved that Highways should be contacted in the first instance in case this was their responsibility.</b></p> <p><b>f. Water Leak at Moor View:</b> this has been reported and is currently being investigated.</p>	
20.075	<p><u>To Consider Correspondence Received and Decide Action Where Necessary</u></p> <p><b>a. Missing green bins:</b> these had been shredded accidentally by the bin lorry and would be replaced.</p> <p><b>b. Email from the Dog and Gun, received after papers for the meeting were sent out:</b> would the Council be in favour of a request for locals to purchase a takeaway alcoholic beverage from The Dog &amp; Gun and then to sit on the village green; once or twice a week; weather permitting; social distancing to be observed; respect for other villagers, eg noise and suitable behaviour; litter bins, to deal with any rubbish; plastic glasses only. Application for a licence has been made to the licensing team. <b>It was resolved that cllrs would be happy to see the village green used in this way.</b></p>	Clerk: contact the Dog and Gun
20.076	<p><u>To Receive any Reports from Cllrs Dadd and Robinson</u></p> <p><b>Cllr Dadd reported that:</b></p> <ul style="list-style-type: none"> <li>• NYCC has focused on saving lives and now on the vulnerable during this pandemic</li> <li>• The estimated cost is £76/77 million met through reserves and government money</li> <li>• Difficult decisions will need to be taken moving forward as some capital projects identified over the next four years eg superfast broadband will probably not go ahead</li> <li>• Although it is not possible to be entirely accurate about the number of deaths and rate of infections, figures suggest that NYCC has been well below the national average and is falling steadily in line with the national decline.</li> </ul> <p>Cllr Dadd was asked if Woundales Bridge would be a casualty of the cost of the pandemic – he confirmed that it would not be seen as a priority.</p>	
20.077	<p><u>To Confirm the Date of the Next Meeting as Monday 6 July 2020 at 7.15pm.</u></p> <p>If restrictions are still in place, this will be held remotely via Zoom video conferencing platform.</p> <p>Anyone wishing to join this meeting should contact the clerk - liz.foster@hotmail.co.uk or 07973 778836.</p>	

There being no further business the meeting closed at 8.44pm.

*Draft minutes prepared: 03/06/2020*