

# Knayton cum Brawith Parish Council

## Minutes of the meeting held in Knayton Village Hall Committee Room at 7.30pm on May 15<sup>th</sup> 2017.

**Present:** Cllrs. M. Cowton, L. J. Gibbon, B. Scott (Chairman), K. Smith and S. Wood and 8 members of the public. County Councillor G. Dadd attended part of the meeting.

17.023 **Members of the Public.** Matters concerning Planning Enforcement and water leaks had been brought up during the earlier Annual Parish meeting.

17.024 **To receive apologies for absence.** None.

17.025 **There were no declarations of interest** in items on the agenda.

17.026 **The minutes of the previous meeting** held on 3 April 2017 were approved and signed. Cllr. L. J. Gibbon wished it to be recorded that a booking had been made in March 2017 to use the village Green for overspill for a party in the Village Hall and the fee was to be a suitable donation.

17.027 **To receive HDC report from Cllr. R. Baker,** if applicable. None.

17.028 **To receive NYCC report from Cllr. G. Dadd.** Cllr. Dadd explained that the County Council was unable to progress any major decisions because of the continuing election purdah. The AGM of NYCC was to take place shortly. He was asked by the Chairman to convey thanks to Area 2 for the new road signs, but it was noted that a sign to Northallerton was still missing. Written thanks would be sent by the Chairman with a reminder about the request for a replacement sign.

17.029 **Clerk's Report and Correspondence.** See below.

17.030 **Financial Matters.**

- a. Community Account Balance as April 11<sup>th</sup> 2017. £4723.85.
- b. Business Money Manager Account Balance as March 11<sup>th</sup> 2017. £5171.47.
- c. A satisfactory report from the Internal Auditor, Mr. C. Hickford, FCCA was received and he was thanked and signed the JDK Internal Audit Report.
- d. Income. Half Precept. £1188.00.
- e. Payments. M. Cowton. £20.26. Fuel for Mower. Cheque 100217. Approved.  
AON Insurance. £243.46. Cheque 100218. Approved.

17.031 **Planning Matters.**

New Applications. 17/00610/MRC. Proposed variation of Condition 3 at Hillside Caravan Park, Canvas Farm. Wish to see approved.  
17/00951/CAT Tree work at Pear Tree Cottage. Wish to see approved.

Decisions. 17/00602/FUL. The Schoolmaster's House. Granted.

Cllr. L. Gibbon explained the background to an issue concerning HDC providing a street map showing corrected street names. After discussion, it was agreed to ask that the road from Swann Lane be referred to as South End until it becomes Fanny Lane at the bend beyond Crown Cottage.

17.032 **Village Caretaker.** Cllr. Wood reported that he had met Mr. Miles Simpson and that they had looked at various tasks requiring attention around the village, including strimming grass at the side of the school path and other areas as required and weather proofing the benches. It was noted that Mr Simpson may remove the benches one at a time to carry out the work in a protected environment. As Mr Simpson was an arboriculturist he would also carry out necessary tree work as required. Cllr. Wood would be the Parish Council's link with Mr. Simpson. Work Record Sheets were handed to Cllr. Wood for use by Mr. Simpson. It was believed that a verbal contract was in place and that the salary was £15 per hour. (To be confirmed at June meeting).

17.033 **Transparency Code and Website.** Cllr. Scott gave an update regarding the existing Wordpress Parish Council website which Councillors had agreed to retain, and the Council members considered a request from K. Awdas of a payment of £125.00 for website set up fees and work done in uploading documents since its inception and before handing it over to the Parish Council to continue. Log in details had been given to the Clerk.

It was agreed that the Chairman and Clerk should submit a request before the next meeting to the Transparency Fund to purchase IT equipment including a computer and hardware, a printer/scanner, website costs and website training fees.

17.034 **Closure of John Brown Charity Trust Fund.** Cllr. Gibbon gave a short report about the John Brown Charity Trust Fund which was closed in 2009, when Cllrs. M. Cowton and L. J. Gibbon and Rev. I. Haughton had been appointed as interim Trustees following the deaths of the previous Trustees, Mr A. T. Blackburn who died on 11.06.1977, Col. P. Consett on 11.03.2001 and Rev. Sayle who died on 22.11.1982. The Charity had been set up to give £1.05 per annum from the annual rent of a piece of land to the needy of Knayton cum Brawith Parish; the last payment having been made in 1898. The remaining interest from the Charity funds and the final closure of the Lloyds Bank Account and transfer of remaining funds to the Parish Council Bank Account had to be arranged, but to do this a letter of approval needed to be witnessed by the Clerk and Council and the Trustees. Thanks were expressed to Cllr. Gibbon for all her work over many years in winding up the Charity. Cllr. Gibbon would be pleased to receive any information about John Brown and his family.

17.035 **Registration of Common Land** known as Blackhill Spring. NYCC. Update on Registered Common Land to include Blackhill Spring forming part of Field OS No. 112. Registration became final on 1<sup>st</sup> October 1970. It was believed that the land had been purchased for the village for a water supply. The registration was noted.

**17.036 Items for next meeting to be held on 5<sup>th</sup> June 2017.**

Update on Transparency Fund application.

Update on progress with website.

HDC Parish Liaison Meeting report.

CLERK'S REPORT.

Report on PC registration with HMRC and VAT reclamation.

New edition Good Councillor Guides available.

NYCC. Road signs.

DVLA. Vehicle Tax for Ride On Grass Mower. Confirmation that matter dealt with.

Transparency Code and Fund Information Session. 19<sup>th</sup> July, 6.30pm -8.30pm. Places to be booked. Northallerton Town Hall.

CORRESPONDENCE.

PKF External Audit Paperwork. To be completed and submitted by June 12<sup>th</sup>2017.

Clerks and Councils Direct.

Notice re General Election. Nominations close 11<sup>th</sup> May 2017. Applications to register to vote by 22<sup>nd</sup> May.

HDC. Alternative Sites and Local Greenspace Consultation. Respond by 2<sup>nd</sup> June 2017.  
([consult.hambleton.gov.uk/portal](http://consult.hambleton.gov.uk/portal))