

Knayton cum Brawith Parish Council

Minutes of the meeting held on 3rd April 2017 in Knayton Village Hall Committee Room at 7.15pm.

Present. Cllr. Mrs B. Scott, Chairman, Cllr. Mrs LJ Gibbon, Cllr. M. Cowton, Cllr. K. Smith and Cllr. S Wood.

5 Members of the public.

17.001 Members of the Public. Ms. H. Appleton wished it to be recorded that she felt that the Parish Council's approach to her family regarding a hedge at the footpath adjoining their property had been poor, lacking any proper communication and that work which had been done to the hedge was of poor quality. She confirmed that her family would look after the hedge and footpath. They had approached NYCC about the broken stile at the rear of their property, which she confirmed belonged to NYCC.

Mrs. J. Peckitt noted that one large pothole had been filled in and others had had lines drawn around them.

17.002 Apologies for absence were received from County Cllr. Dadd and District Councillor Baker.

17.003 There were no declarations of interest in items on the agenda.

17.004 The minutes of the previous meeting held on 6 March 2017 were approved and signed with the following amendments.

03.17. Cllr. Gibbon offered to approach Mr Appleton about his hedge.

03.17 Cllr. Gibbon had information about the registration of the Village Green.

17.005 Cllr. R. Baker had notified the Chairman that Planning issues at the former Transport Café were under review by HDC.

17.006 County Councillor G. Dadd, being in the pre-election period had sent his apologies.

17.007 a. Iris de Wet left the room and her appointment as Clerk was approved. The appointment will be reviewed in September 2017.


b. It was agreed that 2 hours would be worked per week @ £9.473 per hour.

c. Travel expenses of 65p per mile for the Clerk to attend the monthly meeting were agreed.

17.008 Clerk's Report and Correspondence. See below.

17.009 Financial Matters.

a. Community Account Balance as March 31st 2017. £4723.85.


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- b. Business Money Manager Account Balance as March 11th 2017. £5171.47.
- c. Payment of YLCA membership. Cheque 100237. £123.00. Approved.
- d. The Council Internal Control of Financial Affairs took place after the meeting and agreed that the income and expenditure for the past financial year was correct.
- e. It was agreed that Mr Colin Hickford would carry out the Internal Audit.
- f. It was agreed to appoint of John Harron of Thirsk Payroll Services as Payroll adviser.
- g. It was agreed that the Chairman, Cllr. B. Scott would receive the Bank Statements.
- h. It was agreed that the Clerk should contact the Pensions Regulator when requested.
- i. It was agreed that the Clerk should register the Council and reclaim VAT for the last 3 years.

17.010 Planning Matters.

New Applications. 17/00602/FUL. The Schoolmasters House, Oaktree Bank. The Council was concerned about proposed cladding being out of keeping with the property and detracting from it and the surrounding area. There was no objection to an extension if it was built in stone to match the existing. Wish to see refused.

Decisions. 17/0004/FUL. Knayton CE School. Extra classroom. Approved.
17/0080/FUL. The Cottage, Main Street. Bell. Approved.

- 17.011 Village Caretaker.** Cllr. Smith had spoken to Mr B. Mullins from the NYCC Footpath Department who had advised that in the first Instance land owners on whose land broken stiles and gates were, should be approached.
Cllr. Smith and Wood had been unable to locate Mr. Simpson of Thirsk Garden Services so the project had not been progressed.

The Clerk offered to locate Mr Simpson and make contact with him.

- 17.012 NYCC Common Land register.** Cllr. Gibbon noted a letter of confirmation that Knayton Parish Council is the current owner of Registered Common Land, 0.603 acres known as the Green, Unit CL 67 Entry 1, as well as verges to the west of Main Street and part of the eastern side, north of Swan Lane.

- 17.013 Transparency Code and Website.** The Clerk gave an outline of the requirements of the Transparency Code introduced in 2015 which would enable the External Audit process for Smaller Councils to be changed and removed in its current form. Consequently, all the Council's Business and Financial Matters, including Codes of Practice, were to be available for any interested parties to see and scrutinise on a


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dedicated Parish Council website. Government funding was available for the Smaller Councils to purchase IT equipment, fund website building and pay for training and labour time to implement these measures. Although the present round of funding had just ended it was anticipated that a further round would soon be available.

17.014 To receive items for the May meeting which will include the Annual Parish Meeting and the Council Annual Meeting on 15th May 2017. To include Website and Signing of internally audited accounts.

CLERK'S REPORT.

-HDC. Update on Planning reference The Retreat. No change.

-NYCC. Response to concern over missing sign to Northallerton, promised action in due course. Worn signs at the T junction would be looked at within the next 12 months.

-Street Lighting issues had been resolved.


-HDC. Invitation to two Councillors to attend HDC Parish Liaison Meeting at Stonecross on May 18th. Agenda to follow. Any questions by 12th May. Cllrs. Scott and Gibbon to attend.

YLCA Good Councillor's Guide available from Clerk and shared with Councillors.

CORRESPONDENCE.

-PKF External Audit Paperwork. To be completed and submitted by June 12th 2017.

-HDC Update.

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